

AGENDA

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Royal Wootton Bassett Library, Borough Fields, Royal Wootton Bassett, SN4 7AX
Date: Wednesday 18 May 2016
Time: 6.00 pm (Area Board business to commence at 7:00pm)

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity so to do.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

The formal Area Board meeting will be preceded by an informal Volunteer Fair and networking session from 6.00pm – 7.00pm to which you are cordially invited. Please drop in for as long as you wish. We aim to be finished by 8.00pm.

Please direct any enquiries on this agenda to:
Kevin Fielding (Democratic Services Officer) on 01249 706612 or kevin.fielding@wiltshire.gov.uk
or Alexa Smith (Community Engagement Manager – Royal Wootton Bassett and Cricklade Area) on 01249 706610 or alexa.smith@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk.

Press enquiries to communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell (Chairman)	Lyneham
Bob Jones	Cricklade & Latton
Chris Hurst	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay	Purton
Mary Champion	Royal Wootton Bassett North

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Volunteer Fair and Networking Session</p> <p>There will be a Volunteer Fair and networking session from 6-7pm.</p> <p>This will include the opportunity to find out more about local volunteering, with information from a wide range of groups and organisations including:</p> <p>Wiltshire Citizens Advice Oak & Furrows Wildlife Rescue Centre Community First Responders Royal Wootton Bassett Children's Centre Link schemes for community transport Royal Wootton Bassett library Studley Grange Wildlife Trail Royal Wootton Bassett Methodist Church Royal Wootton Bassett Museum Royal Wootton Bassett Age Concern British Red Cross Girl Guiding St Bartholomew's Little Stars Mother & Toddler Group Royal Wootton Bassett Community Together Scouts Prospect Hospice Healthwatch Wiltshire Royal Wootton Bassett Arts Festival</p> <p>There will also be an update from our regular partner Network Rail and the chance to ask the team any questions.</p>	6:00pm
<p>Area Board Business</p> <p>Items to be considered</p>	
<p>2 Appointments</p> <p>Election of the Chairman To elect a Chairman for the forthcoming year.</p> <p>Election of the Vice Chairman To elect a Vice Chairman for the forthcoming year.</p>	7:00pm

3 **Chairman's Welcome and Introductions**

4 **Appointments to Outside Bodies and Working Groups.**

To note that appointments to outside bodies and working groups for the forthcoming year:

- Community Area Transport Group (CAT-G)
- C&DCA (Cricklade Leisure Centre)
- Community & RAF Fairford Liaison Group
- Neighbourhood Planning Forum
- Local Youth Network (LYN)
- Caring for Dementia
- Health & Wellbeing Board

5 **Apologies for Absence**

6 **Minutes** (*Pages 1 - 16*)

- To approve the minutes of the meetings held on Wednesday 23 March 2016 and 21 April 2016.
- To note the Commissioning Agreement for Health and Wellbeing Champion as agreed at the Area Board 21 April 2016.

7 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

8 **Wiltshire - The Wider Picture** (*Pages 17 - 30*)

News and information on what's going on in your local community and across the county:

- Carers in Wiltshire Joint Strategy 2016-2020
- Help Royal Wootton Bassett & Cricklade win the Road to Rio

- Meet the Funder event – 22 June 2016
- Groundwork and Tesco “Bags of Help” funding
- Adult Care Charging Policy Consultation
- Funding for Public Toilets

9 **Strengthening our Communities** *(Pages 31 - 48)*

Wiltshire Citizens Advice

A short presentation from Sarah Cardy.

Wiltshire Citizens Advice, a local independent charity committed to helping people find a way forward and overcome the problems they face.

Introducing Ellen Blacker our Royal Wootton Bassett & Cricklade Health & Wellbeing Champion.

Working with our Young People to Provide Positive Leisure Activities

Update and youth grant funding applications from Pete Smith – Community Youth Officer, Wiltshire Council.

- Cantanti Choir youth grant application requesting £1,300.

Supporting Community Projects and Facilities

Grant funding and financial statement – Alexa Smith - Community Engagement Manager, Wiltshire Council.

Grants

- Purton Community Café requesting £5,000 for Equipping Pips kitchen and wheelchair accessible toilet.
- Royal Wootton Bassett Tennis Club requesting £940 for Royal Wootton Bassett Tennis Club Ball Machine.

Councillor Led Initiatives

- Wiltshire Police requesting £605.07 to fund equipment for the Police to enable them to be highly visible within our

community areas. This would be in the way of one pedal cycle for Police to use, for patrolling the Cricklade area.

- Royal Wootton Bassett Hounds Running Club requesting £760 for Beginners running sessions.

Area Board Review of 2015/16

A written update from Alexa Smith – Community Engagement Manager, Wiltshire Council.

10 **Spotlight on Parishes and Partners** (*Pages 49 - 58*)

To raise any points requiring feedback from the area board.

11 **Task Group Reports and Decisions**

To consider reports from the following task groups and make any necessary decisions:

- Community Area Transport Group (CAT-G)
- Neighbourhood Planning Working Group (NEW-V)

12 **Wrap Up**

8:30pm

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Cricklade Town Hall, High St, Cricklade SN6 6AE
Date: 23 March 2016
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom (Vice Chairman),
Cllr Mary Champion, Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay

Wiltshire Council Officers

Alexa Smith – Community Engagement Manager
Pete Smith – Community Youth Officer
Kevin Fielding – Democratic Services Officer

Town and Parish Clerks/Councillors

Broad Town Parish Council – Veronica Stubbings
Cricklade Town Council – Mark Clarke, John Coole & Ruth Szybiak
Lydiard Millicent Parish Council – Deborah Bourne
Lyneham & Bradenstoke Parish Council – John Webb, Richard Selby-Boothroyd &
Ron Glover
Marston Meysey Parish Council – Andy Payne & Derek Richards
Purton Parish Council – Geoff Greenaway
Tockenham Parish Council – Diana Kirby

Partners

Wiltshire Police – PC Dave Canavan & PCSO Nicola Allen
Dorset and Wiltshire Fire and Rescue Service – Mick Stead
Royal Wootton Bassett Arts Festival – John Davies

Total in attendance: 60



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Johnathan Bourne – Royal Wootton Bassett Town Council and Andrew Harris – Lydiard Millicent Parish Council.</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u></p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 20 January 2016 were agreed as a correct record and signed by the Chairman.
4	<p><u>Declarations of Interest</u></p> <p>Cllr Bob Jones - Community Area grant. Dance Common Management Group – Cricklade Bloomers Community Garden.</p> <p>Cllr Bob Jones - Community Area grant. Cricklade Open Door – Cricklade Open Door Lunch Provision.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Local Highways Investment Fund 2014-2020. • Health and Wellbeing Groups.
6	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> • Wiltshire Police - the written report was noted. • NHS Wiltshire - the written report was noted.

- Healthwatch Wiltshire - the written report was noted.
- Cricklade Town Council – the written report was noted.
- Purton Parish Council – the written report was noted.
- Lyneham & Bradenstoke Parish Council – the written report was noted.
- Royal Wootton Bassett Sports Association- the written report was noted.

The Chairman thanked all partners for their updates.

7

Strengthening our Communities

Dorset & Wiltshire Fire and Rescue Service

Mick Stead - Dorset and Wiltshire Fire and Rescue Service gave a presentation on the progress towards their Combination and an update on the future role of the Service in working with partners to address the vulnerable in terms of safety, health and wellbeing.

A film was shown which outlined the combination of the new Dorset and Wiltshire Fire and Rescue Service.

Points made included:

- That both Dorset and Wiltshire Fire and Rescue Services faced significant funding pressures.
- That both services were not currently well funded.
- That by combining services, Dorset and Wiltshire would save around £6.5m.

Questions raised from the floor included:

Would the new combined service re-introduce the co-responders scheme?

a. Yes, discussions were already underway with the Ambulance Service, with a view to looking at co-responding in the more rural areas.

Will you continue to recruit retained firefighters?

a. Yes, retained firefighters would continue to be recruited.

Would crews be expected to cover larger areas?

a. No, crew models would remain in place, at least in the short term.

The Chairman thanked Mick Stead for his presentation.

Men's Shed Association

Brian Cooke - Chair of Andover Men's Shed gave a presentation that highlighted a community project which looks to help combat social isolation in our older male population etc and would help meet some of the objectives that came out of the older persons workshops.

Points made included:

- Originally an Australian idea.
- Over 400 sheds established in four years.
- Around 20% of shed members are disabled.
- Sheds range from 6-180 per group.
- Each shed has its own constitution.
- Around 90% of equipment used in sheds has been donated.
- That local sheds if set up could approach the Area Board for funding.

The Chairman thanked Brian Cooke for his presentation.

Working with our Young People to Provide Positive Leisure Activities

Youth grant funding applications from Pete Smith – Community Youth Officer, Wiltshire Council.

Decision

Be a Bassett Star requesting £260 – application deferred.

Decision

Rural North – proposed youth activities and projects for procurement awarded £11,244

Decision

RWBAF November Concert Project awarded £900

Decision

Lyneham Power Lifting and Weightlifting Club awarded £2,295

Decision

Summer Sports Programme -2016 awarded £1,340 + VAT

Decision
Royal Wootton Bassett Skate Project requesting £2,956.25 – application deferred.

Decision
Swindon Storm North Wiltshire League Expansion awarded £2,800

Note

That the youth grants were agreed subject to sufficient staffing levels.

Supporting Community Projects and Facilities

Grant funding – Alexa Smith - Community Engagement Manager, Wiltshire Council.

Decision
Cricklade Bloomers awarded £5,000 for Cricklade Bloomers Community Garden Project.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
The parish of Marston Meysey awarded £1,000 for Marston Meysey Save a Life Project.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Cricklade Open Door awarded £1,000 for Cricklade Open Door lunch provision.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Oak & Furrows Wildlife Rescue Centre awarded £804.94 for Oak and Furrows Wildlife Rescue Events Marquee.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Royal Wootton Bassett Scouts awarded £2,000 for Camping Project.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Wootton Bassett Netball Club awarded £944.90 for Netball kit for new WBNC juniors team.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Royal Wootton Bassett Town FC awarded £700 for Wiltshire County Football Pitch Improvement Programme.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Old Court Community Preschool awarded £1,000 for Old Court Community Preschool outdoor storage and toys.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Wootton Bassett Bowls Club awarded £675 for Wootton Bassett Bowls Club new signage.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Busby Bees Baby & Toddler Group. awarded £1,000 for toddler group storage and equipment.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Thames Pre-School awarded £1,435 for Thames Pre-School sensory garden.

Reason

This application meets the grants criteria and has been classified as a capital project.

Wiltshire Police requesting £1,401.43 to fund 3 x pedal cycles for Police to use. One for the Town Centre, one for Rural Bassett and one for Cricklade and Purton – As there were no police present for this item, it was deferred

8	<p><i>until the 18 May Area Board, giving the Police the opportunity to address the Area Board.</i></p> <p><u>Task Group Reports and Decisions</u></p> <p>Community Area Transport Group – Cllr Bob Jones</p> <ul style="list-style-type: none"> • Currently looking at the top five priorities to take forward. <p>Neighbourhood Planning Working Group (NEW-V)</p> <ul style="list-style-type: none"> • That the group was still trying to find a way forward.
9	<p><u>Wrap Up</u></p>

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Manor House, Enterprise Centre, High St, Royal Wootton Bassett
Date: 21 April 2016
Start Time: 2.30 pm
Finish Time: 2.55 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom (Vice Chairman),
Cllr Mary Champion, Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay (Vice
Chairman)

Wiltshire Council Officers

Alexa Smith – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

Also Present

Ellen Blacker

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to a special single item meeting of the Royal Wootton Bassett & Cricklade Area Board to appoint the Health & Wellbeing Champion.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Pete Smith – Community Youth Officer and Veronica Stubbings - Broad Town Parish Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Appointment of Health and Wellbeing Champion</u></p> <p>The Area Board members were sent the proposed Commissioning Agreement for Health and Wellbeing Champion as part of their agenda pack. This document was discussed by the Area Board members and the final agreed version is attached to these minutes.</p> <p>The process of signing the contract and any invoices needs to be clarified. This will be included as a report to the May 18 Area Board.</p> <p>Decision</p> <ul style="list-style-type: none"> • That Ellen Blacker is appointed as the Health and Wellbeing Champion for the Royal Wootton Bassett and Cricklade community area to commence 1 May 2016 and terminate 31 March 2017.
5	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending the meeting.</p>

Commissioning Agreement for Health and Wellbeing Champion

1. Definitions

A number of terms have been used in this document, this section provides a definition for these terms and should be read in conjunction with the terms defined in the Agreement.

Term	Definition
Wiltshire Council	The unitary Local Authority responsible for local government within the county of Wiltshire. Commissions social care services and responsible for delivering the requirements set out in the Care Act (2014)
Care Act (2014)	Also known as the Act, this refers to the 2014 Care Act which provides the statutory framework behind this agreement setting out the local authority's duties in relation to prevention, information and advice and wellbeing.
Service Provider	The appointed person responsible for delivering the requirements of this schedule.
Statutory Care and Support services	Any service, purchased by the commissioners or an individual that is meeting eligible care and support needs. This may include services provided in residential/nursing care settings and in an individual's own home.
Customer	Any individual who has care and support needs, is requesting information or who will benefit from preventative services in accordance with the general duty to prevent, reduce and delay needs.
Community Area Board	A subcommittee of the Council chaired by elected members working to develop an area of Wiltshire. The boards are responsible for delivering community objectives, allocating grant funding and facilitating local community resilience. The provider will be expected to work closely with these groups in order to deliver the outcomes described in this agreement.
The Parties	This refers to Wiltshire Council (as devolved to the Community Area Board) and the Service Provider.

2. Background

- a. The Care Act (2014) introduced general duties for local authorities to ensure that everyone living within a community has access to information and advice about their local care and support system and a general duty to prevent, reduce and delay needs arising across a community.
- b. The Commissioners have worked in partnership with Community First in Wiltshire for a number of years in order to support vulnerable people.
- c. With the cessation of the Good Neighbour Service from 1st April 2016 and the devolvement of funding to each Community Area Board, the parties have agreed that the Service Provider will deliver a service based on the requirements set out in this schedule and in accordance with supporting documentation (Appendix A).

- d. This agreement has been established by the commissioners to support the Service Provider to deliver the key service outcomes through provision of funding.

3. Summary of the Agreement

- a. This agreement has been made for a term of up to a year.
- b. The Service Provider will produce a basic plan for the term setting out the activities they will deliver as part of this agreement and the costs of delivering this service. This can be flexible in order to meet the needs identified as the year progresses.
- c. This funding is not connected to any other commissioned services.
- d. An annual budget of £6,700 will be devolved to each Area Board to support and facilitate health and wellbeing activities. This will be the funding supporting this Service Provider - to be paid at £15 per hour, equating to 10 hours per week.
- e. A further £1000 will be provided for expenses. To include: mileage, meeting expenses, venue hire, training events and stationary.

4. Service Outcomes

Service Outcomes will include;

- Provision of information and advice service to entire Royal Wootton Bassett and Cricklade Community Area, champion the voice of vulnerable people.
- Improvement to the priorities of the JSA agenda and engagement with local health and wellbeing partners to ensure meeting the local needs of vulnerable people.
- Development of connections with village support groups 'Local Links' (such as eyes and ears/street wardens) to increase capacity of the role.
- Oversight of the support volunteers give to vulnerable people and be a source of information, advice and guidance for these volunteers/ organisations.
- Development of local health and wellbeing meetings with local partners to ensure provision meets local need.
- Hold an annual Health and Wellbeing Area Board involving local partners, national organisations and 'local links'.

- Trial high street presence in both Royal Wootton Bassett and Cricklade (potentially library) venues at each location twice per month.
- Visit coffee mornings/ social events/ clubs and groups to give presence in community, knowledge of service, maintain local front face image.
- Working with local volunteers/organisations to visit clients: attending those who are isolated, in the comfort of their own home. Support and empower the customer to access other provision, transport and activities. Working with them to improve their wellbeing and gain confidence in socialisation and making informed choices. Working with them short term for long term resolves. Usually single visit with phone follow up, to a maximum of three visits; in this time enable the customer to self-manage their situation or access appropriate provision.
- Record number of clients, age, gender, disability/ impairment, number of contacts to client, breakdown of type of contact, Quarterly impact assessment, number of referrals other agencies.
- Utilize the 'Your Care, Your Support' online directory and inform Healthwatch of changes to provision details.
- Facilitating and contributing to the process to design, develop, deliver and review activities for people in the local area.
- Make recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants).
- Monitor and report on the quality and effectiveness local activities.
- Monitoring and reporting on the quality and effectiveness of information and advice in the community area.
- Contribute any information (where appropriate to do so) that may have a bearing on activities for vulnerable people and ensure this is shared with partners.

5. Agreement Period and Payment Term

- a. This funding has been established for a twelve month term and will terminate on 31.03.2017 unless terminated earlier by either party, with one month's notice from either party.
- b. The total value of this funding will be £6,700 paid upon submission of an invoice by the Service Provider on a monthly basis.

6. Monitoring

- a. During the period of this agreement monitoring will be based on regular contact between the parties who will ensure the service is delivering the requirements of this service specification.
- b. The Parties will work together to agree the details of a monitoring agreement. The Service Provider will provide monthly monitoring data by the 10th day of the following month.
- c. The agreement will be monitored by the Commissioners (Royal Wootton Bassett and Cricklade Area Board) as described below. The primary objectives of this monitoring will be to;
 - Ensure the funding continues to represent best value in the community area.
 - To identify projects and programmes where the parties can work together to deliver shared strategic objectives.
 - Developing performance information together that provides an evidence base for the impact of investment.
 - To agree and monitor progress against the work plan.
 - To agree annual efficiencies while attempting to minimise the impact on strategic objectives.
- d. Provide monitoring reports at least bi-monthly to the Area Board and attend Area Board meetings on request.

7. Transition Arrangements

- a. At the conclusion of the agreement or if any party ends the agreement before the planned end date the parties will work together to minimise the impact of the decommissioning arrangements.
- b. The parties will develop a joint decommissioning plan which will cover as a minimum;
 - Data protection and information governance
 - External and internal communications
 - Communications with customer groups
 - Transition arrangements
- c. The Service Provider will be required to comply with all legislative requirements and best practice from Wiltshire Council, for example Safeguarding policies, and subject to a Disclosure from the Disclosure and Barring Service. Failure to comply with the legislation could result in immediate termination of agreement.

Chairman's Announcements

Subject:	Carers in Wiltshire: Joint Strategy 2016 - 2020
Officer Contact Details:	Karen Walters, Community Commissioner (Carers)
Weblink:	http://consult.wiltshire.gov.uk/portal

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, in consultation with their other strategic partners (especially Carer Support Wiltshire, Wiltshire Parent Carer Council and Spurgeons) and over 50 carers have developed a new strategy for carers. The draft document is now available for the public to view and comment on before being finalised. It can be viewed in full on the council's consultations webpage:

<http://consult.wiltshire.gov.uk/portal>

Information postcards and leaflets are also available at this meeting.

Publicity materials can be provided from Karen Walters, Wiltshire Council, for any partners who would be willing to support spreading the message or if you would like to invite her to attend any local carer groups or meetings during the consultation period.

Please feedback comments by **13 July 2016** to: Karen Walters, Community Commissioner (Carers) at:

Address: County Hall, Bythesea Road, Trowbridge BA14 8JN

Email: Karen.walters@wiltshire.gov.uk

Mobile: 07876 393890

Who do we mean when we talk about carers?

Anyone can become a carer. A carer is someone of any age, including a child (young carer), who provides unpaid support to a family member or friend who could not always manage without this help. This could be caring for a relative (a parent, grandparent, sibling, child, spouse, partner) or friend who is ill, frail, disabled or who has mental health or substance misuse problems. They should not be confused with paid or volunteer support workers.

Most people are likely to be undertaking a caring role at some point in their lives, with many of us needing to access some form of information, advice and support during this difficult time.

Have we got things right in the new strategy?

We believe we have a strategy that is truly representative of the needs of Wiltshire carers. However, now is the time for you to have your say and influence the way services are commissioned over the next 4 years.

We invite members of the public, especially carers, to comment on this document to influence the future commissioning of support for carers in Wiltshire. We need you to tell us if we have got things right. We also want to

Chairman's Announcements

know if you, as a carer, feel represented within this strategy and if not, what is it you would like to see added or changed. What services do you currently access (if any) that you value and why they are important to you?

We invite organisations and business in Wiltshire to comment on the document and to inform us of any contributions they are already making or could make, in order to support the delivery of this strategy.

A detailed action plan will be developed once the strategy is finalised to support its delivery.

Why is this strategy needed?

A Carers UK press release on 12 November 2015 stated “Unpaid carers save the UK **£132 billion a year** – the cost of a second NHS.”¹

70% of the 47,608² carers living in Wiltshire continue to remain hidden and it is believed that many of these people will not be aware of their carer status. Accessible information and advice is therefore vital to ensure that these people know where to get help and support when they need it.

The Care Act places additional duties on social care services in assessing and addressing the needs of carers. Carers now have parity of esteem with those people they care for. We need to ensure that carers' of people with mental health issues are able to access appropriate services to meet their needs. There is a requirement for all health, social care and educational professionals to identify young carers and ensure their needs are being met and that they are not carrying out inappropriate caring roles.

The 2015 Healthwatch report “Unpaid Carers in Wiltshire: help in a crisis” highlights the need to review how we support carers in a crisis. Whilst early intervention and prevention measures is expected to reduce the likelihood of this point being reached, there will be unavoidable circumstances when a carer reaches crisis point and it is vital targeted support is available to help them when they reach this point.

Our shared vision for carers in Wiltshire:

Wiltshire cares for carers by ensuring that carers living in Wiltshire are identified and accepted as expert partners in care; are well informed; and maintain a good quality of life and healthy lifestyle outside of their caring responsibility.

To find out more please read the full strategy and / or contact Karen Walters direct.

¹ Valuing Carers 2015 – the rising value of carers' support Lisa Buckner (University of Leeds), Sue Yeandle (University of Sheffield)

² Census 2011

Chairman's Announcements

4 June to 29 July



Wiltshire's
BIG

PLEDGE

The Road to Rio

Are you ready to take the Road to Rio?

Sign up for **free** to one or more activity challenges.

Individuals or teams will take a virtual journey over eight weeks via previous Olympic/Paralympic host cities on the way to the venue for the 2016 Games – Rio de Janeiro!

The Big Pledge challenges

This year it's about getting active, achieving your goal, and having fun. Select your challenge and really go for gold!

Challenge	Bronze distance	Silver distance	Gold distance
Road to Rio Challenge (Actual distance London to Rio) (Team only)	3000km	7000km	9281km
Running Challenge (Individual)	50km	120km	200km
Cycling Challenge (Individual)	200km	400km	600km
Swimming Challenge (Individual)	20km	35km	50km
Walking Challenge (Individual)	150km	200km	300km
Junior Sports Challenge (Individuals 15 yrs and under)	80km	150km	200km
Ultimate Sports Challenge (Individual/Team)	800km	1500km	2016km

For more information and to register for **FREE** from 28 April 2016 go to: www.wiltshire.gov.uk/bigpledge

 [wiltshirebigpledge](https://www.facebook.com/wiltshirebigpledge)  [#BigPledge](https://twitter.com/BigPledge)



Take part as a team

There are two categories of this year's **Big Pledge** you can enter as a team: Road to Rio Challenge or Ultimate Sports Challenge.

Who can be a team?

- Businesses
- Schools
- Community groups
- Sports clubs
- Family
- Friends
- Any group of people!



How many can be on a team?

As many as you would like.



How do you sign up as a team?

Assign a team captain who will register the team online. Team members can sign up for their team, ready to get started on 4 June.

In addition to the individual and team goals, everyone that enters will contribute to their community's distance.

So whether it's on the roads, tracks and trails of Wiltshire, in the gym or pool, it's time to get active and have fun on the Road to Rio!

www.wiltshire.gov.uk/bigpledge

 [wiltshirebigpledge](https://www.facebook.com/wiltshirebigpledge)  [#BigPledge](https://twitter.com/BigPledge)

Chairman's Announcements

Subject:	Meet the Funder event 22 June 2016
Officer Contact Details:	Wiltshire Community Foundation info@wiltshirecf.org.uk
Weblink:	Event Brite- ticket purchase

Wiltshire Community Foundation is hosting a 'Meet the Funder' event for voluntary and community groups with speakers including The BIG Lottery and Power to Change with a range of workshops during the day about funding available and how to apply.

Date: Wednesday 22nd June 2016

Registration: 9:30am for start at 10am.

Venue: Devizes Corn Exchange

Cost: £8.50 per person with a light lunch provided

Finish: 3pm.

When you book, please select two workshops to attend – one in the morning and one in the afternoon:

AM

- Workshop A: Better Applications, Jane Butler, Wiltshire Community Foundation
- Workshop B: Crowdfunding, Globalgiving.com
- Workshop C: WASP Sports Funding

PM

- Workshop D: BIG Lottery Applications, Tim Temple
- Workshop E: Crowdfunding, Globalgiving.com
- Workshop F: Demonstrating Impact, Heidi Yorke

Chairman's Announcements

Subject:	Groundwork and Tesco 'Bags of Help' funding
Officer Contact Details:	Caroline McKenna Caroline.mckenna@groundwork.org.uk
Weblink:	http://www.groundwork.org.uk/Sites/tescocommunityscheme

Groundwork have partnered with Tesco to deliver a new community grants scheme. Last funding round there were many successful projects from across Wiltshire and we would like even more applications this round!

The Tesco Bags of Help scheme was launched in October 2015 and enables local community groups to apply for money to develop local resources and promote greener living and working. There are grants of £8,000, £10,000 and £12,000 available.

There are several rounds of applications throughout the programme and the first round of funding completed in February. Over 8 million Tesco customers voted across 2,500 stores nationwide for variety of community group projects, and from this nearly £13 million will be awarded to 1,284 community groups.

The second round of funding applications is now open and application process will be ongoing until 3rd June. To find out more, go to our website at <http://www.groundwork.org.uk/tescocommunityscheme>

As part of our work to promote the programme across the South West region, we would also be interested in any funding events we may be able to attend to provide information to prospective applicants, so if you have any relevant events or groups you think this may be applicable to, please get in touch.

Chairman's Announcements

Subject:	Adult Care Charging Policy Consultation
Officer Contact Details:	Olly Spence Community Commissioner olly.spence@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescared-services-policies-consultation

Introduction-The Adult Care Community Commissioning team are currently leading on a public consultation regarding proposed changes to the adult care charging policy (i.e. how much people contribute to the cost of the social care services that they receive).

Unlike health services which are free at the point of access, adult social care support is means-tested in line with national guidelines. The proposed changes have been made in response to the Care Act (2014), to align Wiltshire's approach with that of other local authorities and to ensure the Council can continue to deliver sustainable care and support services.

The proposed changes will only impact on customers who contribute towards care services in their own home and will not impact on those contributing towards care in a permanent residential care setting.

The proposed Changes

- To take into account 100% of disposable income¹, the Council currently only takes into account 80% of disposable income.
- To take the full rate of attendance allowance into account when assessing how much people need to contribute. The Council currently only takes the lower rate into account even if the individual receives the higher amount.
- To update the list of allowable Disability Related Expenses (DRE). DRE items are things people have to spend money on as a result of a disability or illness and are disregarded when calculating how much people may have to contribute.

The Consultation Process-The consultation will run for three months and is scheduled to end on June the 6th. Customers who are likely to be affected by any

¹ Disposable income is the amount of money and individual has available after Household expenses, general living allowance and any disability related expenditures have been accounted for.

Chairman's Announcements

changes were contacted via letter to set out the proposals and encourage them to get involved. In addition to these individual letters a series of public meetings have been facilitated by Healthwatch Wiltshire.

How people can get involved- The consultation survey can be found on the Councils website

<http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation>

People can contact the Council or Healthwatch Wiltshire to request paper copies of the survey, pose individual questions or organise one to one meetings.

For more information please contact Olly Spence olly.spence@wiltshire.gov.uk

Funding for Public Toilets

Wiltshire Council is launching a Community Toilet Scheme. The council is looking for businesses it can work with across the county to make more toilets available to the public. It is also hoping the scheme will deliver longer opening hours and more convenient locations.

Any business or community building in Wiltshire can become involved. The scheme promotes the buildings as being happy to allow non-customers to use their toilet facilities during their normal opening hours.

Participating properties will display a sticker in the window, so wherever you see this sign it means you are welcome to use the toilet facilities without necessarily having to ask or make a purchase.

The council recognises that some buildings will need to make improvements to their current facilities and so has allocated £1,000 per community area board to pay for 'one off' set up costs for the financial year 2016/ 17. Applicants can apply to their local community area board for grants up to £250 for improvements.

Many businesses and community buildings already provide public toilets and I believe this scheme will help further deliver major benefits to visitors to Wiltshire. It recognises the change in requirements for public convenience provision whereby commercial and retail buildings have become the provider of choice for public toilet users. It is hoped that the funding the council is making available will encourage even more properties to open their doors to residents and visitors to Wiltshire.

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	18/05/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Purton Community Cafe Project Title: Equipping Pips kitchen and wheelchair accessible toilet View full application	£5000.00
Applicant: Wootton Bassett Tennis Club Project Title: Royal Wootton Bassett Tennis Club Ball Machine View full application	£940.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1703	Purton Community Cafe	Equipping Pips kitchen and wheelchair accessible toilet	£5000.00
Project Description: To establish and then run a not-for-profit community cafe for the village of Purton. To open we first have to build a kitchen and convert a cupboard for a toilet and then equip them. We have already been given a grant by the Area Board for the former this project concerns the latter. The cafe will provide a friendly meeting place for people of all ages offering tasty food and drinks to create a social hub where people can find out about and create local opportunities to earn learn and socialise.			
Input from Community Engagement Manager: This project meets Wiltshire Council 2016-17 priorities in "bringing communities together to enable and support them to do more for themselves" and to an extent "boosting the local economy" (as the café will offer a meeting space for local businesses to meet their clients) and "Protecting those who are most vulnerable in our communities" (providing a meeting space for older and more vulnerable people and their carers in the community outside residential care).			
Purton Community Café have already received a grant from the Area Board for funding to build a kitchen and to convert a cupboard into a toilet for the community café, however this application is to equip the kitchen. There is considerable evidence for demand for a community café and meeting place in Purton which could also be used by residents to access WC services such as the Health and Wellbeing Champion and for a Purton youth group.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
1766	Wootton Bassett Tennis Club	Royal Wootton Bassett Tennis Club Ball Machine	£940.00
<p>Project Description: RWBTC would like to offer our members the use of a ball machine to practise improve their tennis skills. The machine will be offered free to all membership categories including junior Adult Family and wheelchair users. It will be a great way for people to stay active whilst developing a part of their game. The ball machine will also be available to anyone in the community to hire through our Pay and Play system run by the sports association.</p> <p>Input from Community Engagement Manager: This is an excellent project which meets Wiltshire Council 2016-17 priorities in “bringing communities together to enable and support them to do more for themselves” and to an extent “Protecting those who are most vulnerable in our communities”, as the machine will be available for inclusive sports.</p> <p>It meets with the Wiltshire Council health and wellbeing agenda by encouraging people to take part in sports activities and to lead active lifestyles. The applicant has met with our Sports Development Officer at Wiltshire Council who feels it would be a great resource for the 290+ members of the club who could potentially have access to this equipment.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Alexa Smith, Community Engagement Manager

Grant Applications for Royal Wootton Bassett & Cricklade on 18/05/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1703	Community Area Grant	Equipping Pips kitchen and wheelchair accessible toilet	Purton Community Cafe	£5000.00
1766	Community Area Grant	Royal Wootton Bassett Tennis Club Ball Machine	Wootton Bassett Tennis Club	£940.00

ID	Grant Type	Project Title	Applicant	Amount Required
1703	Community Area Grant	Equipping Pips kitchen and wheelchair accessible toilet	Purton Community Cafe	£5000.00

Submitted: 26/01/2016 16:39:35

ID: 1703

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Equipping Pips kitchen and wheelchair accessible toilet

6. Project summary:

To establish and then run a not-for-profit community cafe for the village of Purton. To open we first have to build a kitchen and convert a cupboard for a toilet and then equip them. We have already been given a grant by the Area Board for the former this project concerns the latter. The cafe will provide a friendly meeting place for people of all ages offering tasty food and drinks to create a social hub where people can find out about and create local opportunities to earn learn and socialise.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Purton

8. What is the Post Code of where the project is taking place?

SN5 4AH

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2015

Total Income:

£5980.64

Total Expenditure:

£118.97

Surplus/Deficit for the year:

£5861.67

Free reserves currently held:

(money not committed to other projects/operating costs)

£9028.93

Why can't you fund this project from your reserves:

We have two projects to fund. The first is to build the kitchen and the second is to equip it. The cost of building the kitchen is estimated to be 30000. To achieve both projects we need to raise significant additional funds through donations and grants.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£15000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Kitchen	5000.00	Fundraising	yes	1275.00

appliances			
Sinks taps etc.	1000.00	Purton organisations, Parish Council, Carnival etc.	2000.00
Cupboards worktops etc.	2500.00	Project fundraising	500.00
Cooking utensils saucepans etc.	500.00	Individual donations	1225.00
China	1000.00	Interest free loans	yes 3500.00
White-ware etc. for wheelchair accessible toilet	1500.00	Donated skilled labour	1500.00
Signage	500.00		
Servery items	500.00		
Skilled labour	2500.00		
Total	£15000		£10000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Benefit - Social Cohesion. Some facts from the 2011 Census. Purton has a large retired population with over 200 living alone. West Purton is ranked in the 40 percent most deprived neighbourhoods in England. Purton has the national average of families with children under 16. These are typically the groups that can become isolated in a rural community parents-carers of young children are often alone in the village during the day. There is a need for a cafe as meeting place for people not at work and to provide local information and a service hub. To attract all ages and all types of villagers to the cafe it should serve simple food for those living on a budget but also something a little more special for those who can afford it. There is also a need to provide more for the young in the village. The Purton Parish Plan calls for a coffee shop to provide internet services - Action ER15. Pete Smith Wiltshire Community Youth Officer has told us that the 2015 needs assessment survey of the Purton youth population called strongly for an after-school time cafe facility. A cafe would also provide a place to build community e.g. where village organisations can discuss and create activities for the village and promote them or where people in need can find out where they can find help.

Benefit For Business - There are about 300 businesses in Purton 80 percent of which employ 4 or fewer people. Purton Parish Plan calls for a coffee shop - Action B7 - in which business can entertain their clients. The cafe could also display advertisements for local tradespeople a service to them and also their prospective customers. The Purton Parish Plan also has an action B8 to provide somewhere from which local artists and craftspeople in Purton can

market their creations. Purton is not large enough to support a commercial cafe but one run by volunteers a community cafe would be viable.

14. How will you monitor this?

Once the cafe is open we will monitor the numbers using the cafe and the type and range of services provided by others to the community through the cafe. We will analyse the characteristics of our customers and evaluate the benefit it brings them through a questionnaire.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once open the cafe will operate as a not-for-profit social enterprise and be financially self-sustaining. The Purton Club has signed an agreement to allow us to use their function room for the cafe for the next 10 years rent free. The cafe will be run by volunteers. Any surplus generated will either be re-invested in the cafe or donated to local charities.

16. Is there anything else you think we should know about the project?

There are two other projects. The first is to construct a kitchen and convert a cupboard so that it can be used as a wheelchair accessible toilet. We have already received a grant from Wiltshire Community Area Board for this project. The other is a project to establish an ongoing social enterprise i.e. the Purton Community Cafe with a turn-over estimated at between 20000 and 30000 a year. The project for which we are applying for a grant sits between these two other projects. It is required to equip the built structure with a kitchen and a wheelchair accessible toilet so that the cafe can open for business. Unfortunately our application for a grant from the Princes Countryside Fund to cover these costs although well received was not successful due to the high level of competition.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not

be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1766	Community Area Grant	Royal Wootton Bassett Tennis Club Ball Machine	Wootton Bassett Tennis Club	£940.00
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Submitted: 10/02/2016 13:01:07

ID: 1766

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Royal Wootton Bassett Tennis Club Ball Machine

6. Project summary:

RWBTC would like to offer our members the use of a ball machine to practise improve their tennis skills. The machine will be offered free to all membership categories including junior Adult Family and wheelchair users. It will be a great way for people to stay active whilst developing a part of their game. The ball machine will also be available to anyone in the community to hire through our Pay and Play system run by the sports association.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

8. What is the Post Code of where the project is taking place?

Sn4 8ds

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£28356.00

Total Expenditure:

£23838.00

Surplus/Deficit for the year:

£4518.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£25000.00

Why can't you fund this project from your reserves:

This is our first year at the new Gerard Buxton Sports Ground and we are incurring significant additional costs in rent and maintenance of new facilities. We need to attract new members to move us to a break even position forecast for 2017 but we need to maintain this reserve to finance operating losses over the initial couple of years.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£940.00		
Total required from Area Board		£940.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Ball Machine	940.00			
Total	£940			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

RWBTC would like to offer our members the use of a ball machine to practise improve their tennis skills. The machine will be offered free to all membership categories including junior Adult Family and wheelchair users. It will be a great way for people to stay active whilst developing a part of their game. The ball machine will also be available to anyone in the community to hire through our Pay and Play system run by the sports association. We also have regular open days at the tennis club so will be available for the public to use at these events.

14. How will you monitor this?

We will keep a record of use including the type of users accessing the ball machine.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Ball machine will be available long after the funding and RWBTC will fund any future repairs necessary.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2015/2016

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Royal Wootton Bassett and Cricklade Area Board
Your Name	PCSO Andrea Hector
Contact number	101 ext 36602
e-mail	Andrea-Jayne.Hector@wiltshire.pnn.police.uk
2. The project	
Project Title/Name	
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	To fund equipment for the Police: to enable them to be highly visible within our community areas. This would be in the way of 1 pedal cycle for Police to use, for patrolling the Cricklade area.
Where is this project taking place?	NA
When will the project take place?	Spring/Summer 2016
What evidence is there that this project/activity needs to take place/be funded by the area board?	The community appreciates the Police being even more approachable and that is very much achievable on pedal cycles. We can patrol all foot paths within this community area. The Sergeant for the Sector, Sergeant West is already aware of the positive impact that the old pedal cycles have within the community, however these are unfortunately no longer fit for purpose

How will the local community benefit?	<p>A great deal, this will strengthen the public perception of the Police that they do see Police out and about. Being on pedal cycles means that we are even more easily accessible, to members of the public.</p> <p>This will also allow Police to patrol places that vehicles cannot reach ie footpaths, byways etc.</p>		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Having the pedal cycles and their equipment, will allow us to be even more highly visible which is the local priority across, for RWB Town Centre and Cricklade and Burton for the next 2 months		
What is the desired outcome/s of this project? To have the area board put forwards funds for the one pedal cycle for Cricklade			
Who will be responsible for managing this project? PCSO Andrea Hector 6602 of RWB and Cricklade NPT.			
3. Funding			
What will be the total cost of the project?	£605.07		
How much funding are you applying for?	£605.07		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Wiltshire PCC.		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Andrea Hector		Date:	
Position in organisation: Police Community Support Officer (PCSO) 6602		14/04/2016	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			



Area Board Projects and Councillor Led Initiatives Application Form 2013/2014

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED**

1. Contact Details

Area Board Name	Royal Wootton Bassett & Cricklade Area Board		
Your Name	Andrew Jack		
Contact number	01793 278367	e-mail	gandrewjack@talktalk.net

2. The project

Project Title/Name	"Couch to 5k" Beginners' Running sessions
Please tell us about the project /activity you want to organise/deliver and why?	<p><i>RWB Hounds Running Club (RWBHRC) is a small friendly club. About 150 members represent the club at all levels of competition such as the recent London Marathon & the RWB Mayor's Race (3.1 mi). The club runs a beginners' course, which aims to take new runners who might have no experience of running or a lower fitness level and coach them through a 10 week programme until they are able to run 5km at a reasonable pace. Many beginners go on to become full members of the club and compete in races of much greater length. The health benefits of running are well documented and it is seen as a very accessible sport, needing only a pair of trainers to get out. Yet there are still occasions when there are barriers to participating particularly around cost. RWBHRC wants to offer free places on the beginners' course to people referred to the club by local GPs specifically to help improve their health and fitness. This application is for 20 new runners @ £10 and 4 trainers @ £140 = £560, totalling £760.</i></p>

Where is this project taking place?

Gerard Buxton Sports Ground, Ballards Ash, Royal Wootton Bassett

When will the project take place?

June 2016

What evidence is there that this project/activity needs to take place/be funded by the area board?	GPs from both of Royal Wootton Bassett's surgeries want to refer patients to the club for health benefits. There is evidence that cost can prevent people taking part. Funding will let people take part		
How will the local community benefit?	More people in Royal Wootton Bassett will improve their health and fitness. Prevention is better than the cure - improved health and fitness will decrease the drain on local health resources The profile of RWBHRC will increase and attract more to the course and into healthier lifestyles.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Improving residents' health and wellbeing is a key		
What is the desired outcome/s of this project? That 20 local residents (5 places per course, 4 courses per year) are able to join RWBHRC's beginners' course and improve their health and fitness. Normal price - £10 per person for 10 week course Four more RWBHRC members are trained in the Run England Leader in Running Fitness qualification to allow them to coach new runners on the beginners' course. Normal price - £140 per person			
Who will be responsible for managing this project? RWBHRC's Committee			
3. Funding			
What will be the total cost of the project?	£ 760.00		
How much funding are you applying for?	£ 760.00		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

Name: Andrew Jack

Date: 06/05/2016

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	18/05/2016
Title of Report	Annual Review

Purpose of the report: An opportunity to update at the first Area Board of the new cycle on successes and priorities at a community level over the last 12 months.

Successes of 2015/16

- £57,648 committed in financial year 2015/16 to 30 projects in the Royal Wootton Bassett & Cricklade Community Area, with a total projects value of £290,832.
- Representing a leverage of £4.90 for every £1 of funding invested through the Community Area Grant Scheme.
- £3,415 invested in youth projects through the Local Youth Network.
- CATG investments helping to promote local road safety improvements.
- Nine Clean For The Queen litter picks organised as part of the Keep Britain Tidy campaign, mobilising over 250 volunteers across the community area.
- New format for Area Board meetings introduced successfully with a focus on local networking before the business meeting itself.
- New Health and Wellbeing Champion appointed to continue to meet the needs of our most vulnerable residents.
- Continued support for the Caring about Dementia group whose work has developed to include the Safe Places scheme in Royal Wootton Bassett.
- Royal Wootton Bassett & Cricklade Community Area Shed has been added to the UK Men's Shed Association Map as a 'shed in planning'.
- A range of events have been held to address local issues, opportunities and priorities, such as the events for older residents.
- Enhanced sports provision in the north of the county for example with the first inclusive multi-sports day held at Royal Wootton Bassett Academy.
- Strong partnership working with Wiltshire Police, Dorset & Wiltshire Fire Service, Healthwatch Wiltshire and a wide range of community and voluntary groups.

Priorities in 2015/16

The following priorities were set for the Area Board for 2015/16 based on Joint Strategic Needs Assessment (JSNA) data. Please find a short update below and note a full update on progress is available on request.

- Address the provision and support for youth unemployment, apprenticeships and training and transport to access it – promotion of Wiltshire Council apprenticeship scheme and individual cases picked up by Community Youth Officer.
- Better links between Community Safety and Health & Wellbeing (Mental Health) – Caring about Dementia group and Safe Places established in the community area.

- Develop a directory of groups, venues and activities and engage the whole community – progressed in partnership with Healthwatch Wiltshire and the Your Care, Your Support online directory.
- Making the most of opportunities with the redevelopment of RAF Lyneham – ongoing. Lyneham set up a new Lyneham Business Buddies group.
- Protecting green spaces, greenfield sites and rights of way from developments - Neighbourhood planning NEW-V group established.
- To encourage greater access to GPs, more doctors serving the area particularly Lyneham and villages – close working with GP cluster group across the community area.
- Ensuring new development and infrastructure promotes health and wellbeing and includes good public transport links and green space - working with developer and the parish council at large new developments such as Ridgeway Farm, Purton.
- Resist further development which will impact on the M4 junction and prevent coalescence – NEW-V as above.
- More people working on self help projects in the communities to create cohesion. All Area Board capital grant funding available this financial year has been invested in local projects and activities.

Moving Forwards in the Community Area

An update on JSNA data is now due. The 2015/16 priorities set will continue to be worked on in the meantime. In addition the Area Board will:

- Enhance the provision of activities for young people in the community area, including the development of opportunities for young people to learn music.
- Bring new Wiltshire Council sports activities to the north of the county, such as Purton Fun in the Sun.
- Involve local young people more closely in the Area Board process, starting with a youth themed meeting in July.
- Establish a Health and Wellbeing Group working alongside the Health and Wellbeing Champion to provide a community led local forum to facilitate the coordination of joined up services for older people, vulnerable people and their carers.
- Enhance the local volunteering capacity, encouraging volunteers and matching them to local opportunities.
- Work with the Caring about Dementia group to increase numbers of Dementia Friends and Champions.
- Have Royal Wootton Bassett and Cricklade Community Area accredited with the Dementia Action Alliance.
- Develop the community hub model in Royal Wootton Bassett and Cricklade, working in partnership with the libraries to enhance the services they can offer the community.
- Support the start-up of a Men's Shed in the community area and similar local projects and initiatives.
- Encourage involvement in Wiltshire's Big Pledge Road to Rio campaign - making a difference to health and wellbeing by people signing up to one of this year's sporting challenges, either as an individual or as a team.
- Support The Queen's 90th birthday celebrations.

Policing Updates Royal Wootton Bassett Community Area April 16



1. Neighbourhood Policing Team

Sgt:

Sgt Donna WEST

Royal Wootton Bassett Rural

Beat Manager – Pc Stewart HULMES

PCSO Andy SINGFIELD

Royal Wootton Bassett Town

Beat Manager – PC Georgina ROMANI

PCSO Jim WALE

PCSO Andrea HECTOR

Cricklade, Purton and surrounding villages

Beat Manager- PC Dave CANAVAN

PCSO Joseph TEDDER

PCSO Nicola ALLEN

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website. Consultation information and further updates of work in our area can be found on our Royal Wootton Bassett and Cricklade facebook page.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Operations and Other Local Issues:

Royal Wootton Bassett

High Street, drug driving and possession of ketamine investigation ongoing.
Suspect on bail for possession with intent to supply cannabis and possession of ketamine. Both from proactive work on area.

Court result for suspect in possession with intent to supply cannabis including dealing to children. He got a 26 weeks sentence suspended for 24 months, electronic tag and large fines.

Cricklade

Bath Rd, Fullers Ave and Leisure centre, reports of anti social behaviour, increased patrols during relevant times, parents of known youths informed. Anti Social Behaviour questionnaire delivered by hand to 80 properties in the area, and only one response!
Vastly reduced reports.

Lyneham

Anti social Behaviour reports of possible minor drug use in the village, patrols increased, no further reports.

Current Local Concerns

Royal Wootton Bassett

None reported

Cricklade

Vehicles using the Bridleway at The Basin causing local residents concerns. Patrols continue in the area.

Lyneham

Speeding and vehicles not stopping for pedestrians at front of MOD base at the crossing. Intermittent checks by Community Speedwatch and Police.

Burglaries.

Royal Wootton Bassett

Non Dwelling

Memorial Hall had bottles of alcohol stolen

Garage burglary overnight where golf clubs were stolen.

Dwelling

1 Distraction burglary, where the suspect posed as ground worker and asked assistance to hold tape measure. When home owner returned to the house, there was another male there and they both left.

Burglary, laptop and I phone stolen

Burglary, nothing taken, extensive damage, suspect on bail.

Cricklade

Non Dwelling

Shed broken into and pedal cycle stolen

Business premises, door mat stolen.

Dwelling

1 dwelling, 2 suspects currently on bail

1 Attempt, where lock was superglued

Villages

Dwelling

LYNEHAM – 2 x attempts, both tools used on front doors, no entry gained.

COMMON PLATT – Burglaries to properties in development

Non- Dwelling

FLAXLANDS – Commercial burglary, clay pidgeon items taken.

News from your NPT

Royal Wootton Bassett Council, have kindly donated the cost of 2 pushbikes to be used in Royal Wootton Bassett, they are currently being signed up and will hopefully be ready to use. Pcs Hector and Pc Romani are excited to get out on the bikes soon.....Thank you Royal Wootton Bassett.

Please feel free to come and chat to us or visit us at our community consultations which are advertised on the Royal Wootton Bassett and Cricklade Police facebook page.

Sgt Donna West

April 2016

Change is coming to the NHS: Local health organisations and communities forge blueprint for improved health and wellbeing

Over the next few months, leaders from health and care organisations from Wiltshire, Bath and North East Somerset (BANES) and Swindon will be working together to develop a 'Sustainability and Transformation Plan' (STP) so that the aims of the [NHS Five Year Forward View](#) – improved health and wellbeing, transformed quality of care delivery, and sustainable finances – can become reality. The collaboration gives the opportunity to make big changes to the way we address the needs of local people at a time when quality, services and finances are all under immense pressure.

The BANES, Swindon and Wiltshire (BSW) plan is being led by James Scott, the Chief Executive of Royal United Hospital in Bath. James has been Chief Executive at RUH since 2007, and will oversee and coordinate a team drawn from the leaders of each of the health and social care organisations included in our STP 'footprint' area.

This means that BSW plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups; BANES, Swindon and Wiltshire Councils, South West Ambulance Service and Avon and Wiltshire Mental Health Partnership Trust. The providers of our community services – Wiltshire Health and Care, Seqol and Sirona – and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping. Working together to cover a combined population size of approximately one million people, the BSW grouping will bid for and receive a transformation fund from 2017/18 onwards, which will be used to pay for health and social care services for people living in our area.

You can read more about Sustainability and Transformation Plans, how they will work across the country and what they mean for the NHS here: www.england.nhs.uk/2016/03/footprint-areas/

Details of how you can hear more information through public meetings and other engagement opportunities will be posted on [Wiltshire CCGs website](#), so please keep checking for details.

Living healthily in middle life can double your chances of being healthy at 70 and beyond

Public Health England has launched **One You**, a ground breaking campaign, aimed to encourage adults to take control of their lives and become healthier.

Our lifestyles can be unhealthier than we think and around 40% of all deaths in England are related to behavior. Modern day life makes it hard for people to live healthily and many of us will have dramatically increased our chances of becoming ill later in life.

The environment in which we live, work and play can make it really tough to choose healthy options – with many of us sitting at a desk for eight hours a day, technology making it easier to shop, being entertained and keep in touch with friends and family all from the sofa.

Whether we are eating the wrong things, drinking more than we should, continuing to smoke, or just not being active enough, all of these small things can add up to an unhealthy you.

One You gives you the chance to change your lifestyle choices by providing you with all the tools, support and encouragement you need to help improve your health right away.

Take the **One You** health quiz [‘How Are You?’](#) to see how you score and start the fight back to a healthier you

Giving you the support to make better choices today can have a huge influence on your health, and could help prevent diseases such as type 2 diabetes, cancer and heart disease and will also reduce your risk of suffering a stroke or living with dementia, disability and frailty in later life.

It’s up to all of us to make a change and shape our further health - Take the quiz now – it’s never too late to get your health back on track



Area Board Update - May 2016

Happy birthday!

The health and social care information website, Your Care Your Support Wiltshire, had its first birthday on 1 April 2015. During the year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:



- Paying for Care
- How do I get care and support in Wiltshire?
- Living with a disability/learning disability

The website is still developing and we are calling on local areas and people to provide us with feedback about its content and accessibility. www.yourcareyoursupportwiltshire.org.uk

Listening to children and young people

Working in partnership with Community First Youth Action Wiltshire, Healthwatch Wiltshire has established a group of around 10 Young Listeners. Supported with training these young people are helping Healthwatch to understand the needs, experiences and concerns of children and young people who use health and social care services and to speak out on their behalf. The group is expected to carry out around 150 'listening' over a year and is currently focused on the themes of living with Special Educational Needs and/or Disabilities (SEND); life as a young carer; and emotional wellbeing and mental health.

"I thought we would just do some listening and hand in the sheets, and I thought it would be quite boring. I have really gained so much confidence by doing this project and I can see the difference we can make." - Young Listener.

Dementia Awareness Week 15-21 May 2016

This year's Dementia Awareness Week, 15 - 21 May, will encourage people who are worried about dementia to confront their worries by addressing dementia directly and coming forward for information and support. Dementia can be scary and many people don't know where to turn, but in Wiltshire there are organisations dedicated to supporting local people including Alzheimer's Support, Alzheimer's Society, and Carers Support Wiltshire.

As part of Dementia Awareness week Healthwatch Wiltshire and the Alzheimer's Society are holding a 'Drop In' Dementia event in Chippenham (**Tuesday 17th May 2 - 4pm, Neeld Community and Arts Centre, Borough Parade, Chippenham, SN15 3WL**). Come and join us for tea, cake and chat!

For more information about dementia and local services you can contact Healthwatch Wiltshire or check out Your Care Your Support Wiltshire: www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/information-for-people-with-dementia.aspx. Healthwatch Wiltshire is also keen to hear from local people about their experiences of services.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Cricklade and Wootton Bassett children's centres
Date of Area Board Meeting	18 May 2016

Headlines/Key Issues

- Existing Children Centre contract ends on 30th June 2016. Children's centre services will continue from the 1st of July with a new commission by the local authority for services to be delivered for 5 yrs from this date. Public announcement of which organisation has been awarded the contract to deliver these services in North Wiltshire still to be announced.

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- Issues with a lack of accessible early years childcare places, particularly for funded 2yr olds (low incomes households are offered up to 15 hours a week free childcare for eligible 2 yr olds) for families living in Ridgeway Farm and Moulden View. The two new housing estates in Purton Parish bordering Peatmoor and Sparcells estates in Swindon. A new school will open at Ridgeway Farm Sept 2016 but does not have plans for an attached nursery/ preschool.

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- A large number of families in Wootton Bassett report their reception aged child did not get their preferred school place, we are aware of some children being offered places in Chippenham which would indicate a shortage of school places in the area.

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Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Royal Wootton Bassett
Date of Area Board Meeting	18 May 2016
Headlines/Key Issues	

- Councillor Mary Champion was inaugurated as Mayor on 5th May 2016. Her Mayoress is Miss Alice Davey and Consorts Peter Davey and Alfie Hussey. Deputy Mayor is Councillor Steve Bucknell and Deputy Mayoress, Councillor Allison Bucknell.

- Royal Wootton Bassett's Town Crier and Swordbearer, Mr. Owen Collier won the trophy for best dressed Town Crier at the South of England Town Crier Championship at Blandford Forum in Dorset on Monday 2nd May 2016.

- Former Mayor, Councillor Ian Ferries and Mayoress Mrs Judi Ferries hosted a very successful Charity Race and Fun Run in April to raise money for Help for Heroes. Over £1,800 was raised. Ian and Judi are grateful to their sponsors, Wootton Bassett Hounds Running Club and Royal WB Rugby Club for their invaluable help.

- Shoppers said 'ciao' once again to the Italian traders whose charming 'ambiance Italian' returned to Royal Wootton Bassett for a one-day market on the High Street on 29th April.

- Royal Wootton Bassett Community Together launched the town's entry into South West in Bloom on 9th April 2016. This year includes:

- A Food for Free Garden at Jubilee Lake – The Cubs and RWB TC are working together to create an edible garden of peas, herbs and tomatoes for visitors this summer
- Queen's Birthday Celebrations Children's Painting Competition, to be judged by the Mayor, Councillor Mary Champion, on Monday 6th June
- Best Kept Industrial Estate Competition, to be judged by Mayor, Councillor Mary Champion and Councillor Linda Frost on Friday 10th June
- Together with volunteers, Royal Wootton Bassett Community Together will be creating a sensory haven and memory garden for residents of Royal Wootton Bassett Care Home.

- The Love Your Market campaign runs from May 17th – May 31st and Royal Wootton Bassett will hold its own Love Your Market event on Wednesday 1st June. George the Lion will be there, along with a balloon modeler and face painter for the children.

- Royal Wootton Bassett Town Council officers will once again be taking part in

Update for Royal Wootton Bassett & Cricklade Area Board

WIG Wednesday on 25th May to raise money for the children's charity, CLIC Sargent. We will be wearing wigs and selling cakes.

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- There will be a dedication ceremony for the stone poppy sculpture, 'Forever', on-site at Marlowe Way, Royal Wootton Bassett on Tuesday 21st June 2016. Full details to be confirmed.

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Cricklade Town Council
Date of Area Board Meeting	18 May 2016

Headlines/Key Issues

- **Cycle racks**
8 cycle racks have been installed in various areas within the Town providing secure parking for residents and visitors alike.

- **Fence for the Skate Park**
A new fence for the skate park has been agreed and will be in place in the next few months.

- **Fairview Fields**
The Council has completed the first stage of the enhancement programme to Fairview Fields this area includes the River Thames, River Key and the Thames Path. A grant from the Cotswold Water Park Trust helped to complete this project, enhancements included: interpretation boards, benches, waste bins, picnic benches, ditch work, new railings on the Isis bridge, coppicing in the Millennium Wood and pollarding on the riverbanks.

- **30mph Wheelie Bin Stickers**
Wheelie bin stickers have been distributed to households in the Common Hill area and those in Purton Road. This initiative was undertaken following the successful introduction of 20mph stickers in 2013.

- **New Facebook Page**
This is the link to our new Facebook Page: www.facebook.com/CrickladeTownCouncil/
I do hope you will want to join us, if so, please like our page and share with others who may find the site useful.

ROYAL WOOTTON BASSETT SPORTS ASSOCIATION

Gerard Buxton Sports Ground, Brinkworth Road, Royal Wootton Bassett, Wiltshire,
SN4 8DS Tel: 01793 853380

Update to Area Board 18/05/2016

The outstanding highways works (foot/cycle path, toucan crossing, 40mph signage, road surfacing, street lighting) on the Brinkworth Road outside of the RWB Sports Association new site is now being undertaken by Wiltshire Council, funded from a bond placed by the contractor who has now ceased trading.

Recent works were undertaken to survey the road such that the scope and costs of the works can be finalised. A start date is not known, but likely not before June.

Paul Harrison
Relocation Manager (Voluntary)
Tel: 01793 855665

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: Thursday 14th April 2016			
1.	Attendees and apologies			
	Present:	Bob Jones (BJ), Mary Champion (MC), Mollie Groom (MG), Dean Cobb (DC), Mike Sharp (MS), Veronica Stubbings (VS), Diana Kirby (DK), John Coole (JC), Steve Hind (SH), Jacquie Lay (JL), Geoff Greenaway (GG), John Webb (JW), Chris Hurst (CH), Martin Cook (MC), Mike Farrow (MF)		
	Apologies:	Allison Bucknell (AB), Spencer Drinkwater (SD)		
2.	Notes of last meeting			
		The notes of the previous meeting held were agreed at the Royal Wootton Bassett and Cricklade Area Board meeting on the 20 th January 2016 <i>Link can be found at</i> http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=174&MId=8818&Ver=4		
3.	Financial Position			
		Financial update provided by Steve Hind		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Issue 2015 Lydiard Green – Proposed footway	Phase 1 to 4 Road closure programmed from 23 rd May for up to 4 weeks.	<i>(Update since meeting: on schedule 23rd May, some preliminary works now ongoing and closure still in place for 23rd May if required)</i>	
b)	Issue 3469 Lydiard Millicent – Road Safety by the church	Road closure programmed for week commencing 30 th May as part of the closure for Lydiard Green footway.	For Area Board to note: road closure 23/5 to 17/6 Footway and buses – Steve Hind to advise the Parish Council if dates change Parish agreed to carry out letter drop to residents.	
c)	Issue 3136 B4069/ Bradenstoke Junction	Works programmed for 6 th June for 10 days. Liaison required with MOD.	For Area Board to note: MOD liaison still not done, but to be chased by SH. Bradenstoke PC offered to also follow up with MOD. MOD waiting for Ringway risk assessment etc. SH to follow up	
d)	Issue 4076 and Issue 4367 The Butts, Lydiard Millicent. Bus stop request	Site meeting with Dean Cobb undertaken. Really a school travel plan issue. PC need to work with school to update travel plan.	For Area Board to note: PC have discussed at last meeting to go ahead with this, requires communication with School by PC (i.e. discuss the	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			travel plan). If no progress by next meeting issue will be closed.	
e)	Issue 4412 Traffic management/ speeding/ parking at North Wall, High Street Junction, Cricklade.	Site meeting undertaken with John Coole and Duncan May. Town council to progress approval for new parking area off North Wall.	For Area Board to note: CTC Speeding traffic and Parking issues North Wall /High Street Junction – metro count applied for. Full TC agreement in place to progress for parking on CTC land at N Wall	
5.	Other Priority schemes			
a)	Issue 3835 Tockenham C120 and C130. Signing regarding single track road and passing places.	Works complete	For Area Board to note: Completed, will be removed from log	
b)	Issue 3975 Signing at Pye Lane, Broad Town C119	To be discussed further at CATG	For Area Board to note: landowner (Andrew Law) agreed to sign. SH to discuss with landowner where signage should be on their land. Single track no passing places. Could be done under Adhoc signage – Mark Stansby	
c)	Issue 1732 Purton, Manor Hill	Footway improvement. Geoff Greenaway to liaise with landowner to enable scheme to progress.	For Area Board to note: Manor Hill – landowner not communicating with PC – ignoring letters. Established highway land.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			CATG have agreed to recommend to AB for funding to be set aside for the work to start. GG to copy Bob Jones into email.	
d)	Issue 4220 Spittleborough Farm, footpath from bus stop to roundabout	Lydiard Tregoze PC to follow up.	For Area Board to note: closed – no representative from PC – 1 resident request uneconomic use of CATG funds close and remove from next log	
e)	Issue 4177 Stoneover Lane, new footpath	Town Council to support/ report at CATG	For Area Board to note: Parish council having difficulty to establish land owner PC now has appointment to meet with land owner. Action before next meeting with update review for closure	
f)	Issue 4108 Greatfield/ Lydiard Millicent Parish (Greatfield Garden centre- Greenhill crossroad junction). Speed signing.	Matt Perrott to pick up an check signs/ vegetation. The works to clear the vegetation of the signage is currently being programmed for our contractor to undertake.	For Area Board to note: CATG to take advice from Mark Stansby on sign location and number, report back to next meeting. BJ to email MS to look at the spacing.	
g)	Issue 4019 C414/ Widham, Purton – traffic speed	PC to request metrocount	For Area Board to note: request put in for metro	
h)	Issue 4018 Speed limit reduction from 60 to 40mph requested. Purton to	Recommend to Area Board. Funding agreed at 50% PC, 50% CATG for speed review. Cost approx. £3k.	For Area Board to note: PC agreed 50% funding for survey (single track road HGV	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Greenhill crossroads.		speed 50mph) Minutes need to be clear that the speed review requested is from Packhorse Corner (north of Purton) to Greenhill crossroads (south of Purton).	
i)	Issue 4015 Lydiard Green, the Street opposite 'The Beeches' road entrance – bus stop to be made more disability friendly.	BJ and MG to arrange site visit to establish whether space available.	For Area Board to note: MG and MJ to visit and put onto minutes	
j)	Issue 3986 The Forty/The Fiddle/ Chelworth Rd. HGV damage	Mark Stansby can undertake signing review if prioritised. No cost required.	For Area Board to note: Adhoc signage – CATG prioritise for Mark Stansby to look at.	
k)	Issue 3629 Cricklade, Chelworth Rd - speeding	Metrocount has been requested.	For Area Board to note: metro done. 46mph in derestricted area. Review on speed – need CTC to agree to 50/50. If TC support CATG will prioritise <i>(Update since meeting: CTC now agreed funding)</i>	
l)	Issue 3514 Speeding at Latton Wharf. (Cricklade High St to A419	Action with Councillors	For Area Board to note: reduce speed limit. TC to be asked if they will contribute towards speed review.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

m)	Issue 3328 Calcutt St - Damage to road and pavement. North side from bus stop to junction with Horsefair Lane.	Permanent repair required. Matt Perrott to contact Neil Way	For Area Board to note: outstanding work on BBLP contract – maintenance. BJ to take up with Bill Parks – Martin to talk with Matt Perrott for update <i>(update since meeting: meeting has taken place CTC with Jim Bailey to progress)</i>	
n)	Issue 3061 C414, Purton railway bridge to Widham. Review of speed limit	PC to request new metrocount	For Area Board to note: awaiting metro count – BJ to follow up with Vicky Oates	
o)	Tockenham - flooding	Matt Perrott to investigate	For Area Board to note: north of the abattoir. 16/17 budget to pay for this and maintenance not CAT G budget. Also mentioned flooding where Bulldog sheds used to be and also south of the Wiltshire Golf club.	
6.	New Requests / Issues			
a)	Issue 4490 Road calming required on Station Road in Purton	Submitted 17/02/16 Road calming required on Station Road in Purton. Currently there are a lot of people parking on double yellow lines mainly on the bend of the road making it unsafe to pull out onto Station Road. We as a community have suffered the loss of a child due to the unreasonable parking on this Road and	For Area Board to note: needs to go to pc and cll. Lay to take to enforcement on double yellow lines. PC to review and bring to next meeting	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		therefore would like some action to be taken. I have taken various photos of the view I come across every time I have to put my life in danger when entering this road.		
b)	Issue 4474 Metrocount request for By Town Hall High Street	Submitted 05/02/16 Metro Count needed	For Area Board to note: metro counts – requests in – BJ to follow up with Vicky Oates	
c)	Issue 4473 Metrocount request for High Street Cricklade	Submitted 05/02/16 Urgent need for Metro Counts on Three Main roads into Cricklade on the 20MPH Limets so we can progress with our Speed Watch in these areas	For Area Board to note: metro counts – requests in – BJ to follow up with Vicky Oates	
d)	Issue 4465 HGV drivers attempting to pass through Hollow Way Bradenstoke causing damage to the verges and disruption and potential danger to residents and Emergency services.	Submitted 04/02/16	For Area Board to note: needs to go to pc and come back to CAT G	
e)	Issue 4461 Provision of Disabled Parking Bays. Disabled residents unable to park within close proximity of their dwellings	Submitted 02/02/16	For Area Board to note: disabled bays in High Street already marked up in white. Martin/SH to send clarification to pc – NPT can speak with residents who are parking in bays when they are not disabled.	
f)	Issue 4460 Parking Issue Parking of vehicles close to junction of	Submitted 02/02/16 Vehicles obstructing sight lines in relation to vehicles leaving	For Area Board to note: SH to look at and assess. CAT G	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Smiths Court with that of Station Road.	Smiths Court.Issues in relation to utility vehicles refuse entering and leaving Smiths Court	to prioritise. Pc talk with NPT	
g)	Issue 4459 Speed Issue. C414 Purton High Street Metro Count Request	Submitted 02/02/16 C414 Purton High Street Metro Count Request following CATG meeting of 6th January 2016 in respect of issue 3061 reduction in speed from that of 30mph to that of 20mph.Metro Count location to be sited against lighting stanchion No.46 road no. ref. 0002	For Area Board to note: metro count – BJ to follow up with VO	
h)	Issue 4458 Speeding Issue.Speed of traffic entering and leaving the village	Submitted 02/02/16 Speed of traffic entering and leaving the village.Metro Count requested has per CATG Meeting of the 6th January 2016. in respect of CATG issue 4019 . C414 north of railway bridge. Metro count devise to be sited adjacent to household recycling centre directional notice.	For Area Board to note: metro count – BJ to follow up with VO	
i)	Issue 4450 HGV traffic using inappropriate routes around the village.Several issues - HGVs trying to access the Landfill site and following Sat Nav.	Submitted 27/01/16 Several issues - HGVs trying to access the Landfill site and following Sat Nav. and coming through the village and down Witts Lane. These vehicles tend to realise they have gone the wrong way and tend to turn on The Common and turn back. Also HGVs following Sat Nav to access businesses etc. and ending up in Witts Lane and then following the Sat Nav directions up Hoggs Lane which is a single dirt track and bridleway 109 and 43. I have logged this in the past under issue 3862. There have been two reports in last week to the parish council of lorries following this route with one causing damage to property as it emerged out of Hoggs Lane into High Street.	For Area Board to note: CAT G recommend Cllr Lay talk with Mark Stansby – PC said they were unaware the issue had been raised. Cllr Lay to inform pc and have their support. (done already and email received since to confirm)	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

j)	Issue 4447 Aspen Close just off Laburnham Drive and Papple Drive; I was nearly knocked over by a speeding Royal Mail van	Submitted 26/01/16	For Area Board to note: division member to contact raiser of issue	
k)	Issue 4442 large Lorry using Hoggs Lane knocking and damaging my down pipe on the side of the house	Submitted 26/01/16 large Lorry using Hoggs lane knocking and damaging my down pipe on the side of the house on the morning of 25/01/16 this is not the first time this has happened also Hoggs lane is not wide enough to cope with large lorries using it other residents properties are being damaged too	For Area Board to note: pc made a decision not to support this – removed	
l)	Issue 4424 metro count along Chelworth Road Cricklade SN6 6HL	Submitted 15/01/16 We require a metro count to be redone as according to CATG issue 3629 the results of a previous metro count along Chelworth Road Cricklade SN6 6HL have been mislaid.	For Area Board to note: completed remove from log	
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	<p>AOB</p>	<p>Tockenham – C120 – update on resurfacing – surface dressing. MC-NFA</p> <p>Veronica – gates at Broad Town damaged in accident. Pc should contact driver to insurance claim. Highways may be able to help. PC to follow up</p> <p>John – potholes in Cricklade - use division member</p> <p>John – signpost knocked down</p> <p>Mollie – Manor Hill/Church Lane/ Etc – white lines – overrun</p> <p>RWB – repairs to pavement</p> <p>Bradonstoke – cats eyes dumped on verge after resurfacing reported to martin Cook for action</p> <p>Lyneham wants a crossing – need to put onto the issue sheet and follow procedure</p> <p>Priorities – added to list with SH approval</p> <p>parking at Smith Court, The Forty, speed review issues – B4553 to Greenhill (Purton)</p> <p>CATG authorised £3k on assessments for speeding. Recommended to AB</p>	<p>Recommended to AB</p>	
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	Date of Next Meeting: 1 st September 2016
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Royal Wootton Bassett and Cricklade Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, **Royal Wootton Bassett and Cricklade** Area Board will have a remaining Highways funding balance of **£14886**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

